***{Enter Name of Initiative, e.g. OSNAP Initiative}***

***Memorandum of Understanding***

**Program Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Director Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Participation in the ***{name of out-of-school initiative/organization (e.g., Out-of-School Nutrition and Physical Activity Initiative}*** gives afterschool programs access to a comprehensive package of resources, curriculum, professional development, and technical assistance. These resources will support participating programs in efforts to support children’s health and wellbeing through opportunities for increasing physical activity and healthy eating during afterschool program time.

The {*your agency or organization* } is committed to supporting your afterschool program’s efforts to increase children’s physical activity levels through the OSNAP Initiative.

To support your program, **the {***your agency or organization***} agrees to:**

* Provide training, materials, technical assistance, and support in afterschool policy and environmental change strategies for afterschool program staff
  + All Afterschool programs delivering Food & Fun will receive access to our free online materials [www.foodandfun.org](http://www.foodandfun.org)
  + All Afterschool programs will receive OSNAP environmental and policy change tools and resources, as well as access to our free online tool [www.osnap.org](http://www.osnap.org)
* Provide training in Food & Fun Afterschool, a curriculum designed to engage children in activities that educate them about nutrition and physical activity

The **{*Afterschool program name*}** agrees to complete the following professional development, curriculum implementation, and program evaluation activities:

A. Trainings:

* At least one afterschool staff member for each participating program will attend a series of 3 small learning communities (3 hours each) during the school year

B. Implementation:

* Afterschool Programs deliver 10 lessons of Food and Fun throughout the school year

C. Program Evaluation:

* Afterschool program staff complete a 5-day program practice self-assessment and a program policy self-assessment in the fall and again in the spring
* Afterschool program staff will complete an action plan

This Memorandum of Understanding (MOU) is an agreement between the { *your agency or organization* } and the {***Afterschool program name***} for {duration of time – e.g., School year 2023-2024}; the activities in this agreement shall be completed by {June 20XX}.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director Printed Name Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

{your agency} Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

{your agency} Printed Name